

Your Name: _____

Your Signature _____

Rental Property Information

Please post or upload this form with any supporting information required. To upload your documents, save this form and other information and click upload below which will take you to our secure upload section on our website.

RENTAL PROPERTY DETAILS

Address: _____

Date Purchased: _____ Date First Earned Rental Income: _____ Weeks Available for Rent: _____ Date Built: *(if Known)* _____

Ownership Details: ☐ Your Name Only ☐ Joint Names with: _____ % Shares *(if not equal)*: _____

INCOME-FINANCIAL PERIOD 1 JULY TO 30 JUNE

Gross Rent	Other Income (e.g. water)	Insurance Payout?	Real Estate - Annual Statements Provided	Privately Rented - Bank Statements Showing Rental Payments
\$ _____	\$ _____	<input type="checkbox"/> No <input type="checkbox"/> Yes ▼	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Yes
Insurance Payout Amount: \$ _____				

EXPENSES-FINANCIAL PERIOD 1 JULY TO 30 JUNE

Advertising for Tenants:	\$ _____	Body Corporate Fees:	\$ _____
Borrowing Expenses: ¹	\$ _____	Cleaning:	\$ _____
Council Rates:	\$ _____	Gardening / Lawn mowing:	\$ _____
Insurance:	\$ _____	Loan Interest: ²	\$ _____
Land Tax:	\$ _____	Legal Fees: ³	\$ _____
Pest Control:	\$ _____	Property Management Fees/Commission:	\$ _____
Repairs & Maintenance: ⁴	\$ _____	Stationery, Telephone & Postage:	\$ _____
Other: _____	\$ _____	Water Charges:	\$ _____

Note: You can no longer claim travel to rental properties.

ITEMS BOUGHT-FINANCIAL PERIOD 1 JULY TO 30 JUNE

Items Details	Purchase Date	Cost
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

IMPROVEMENTS / CONSTRUCTION COSTS - FINANCIAL PERIOD 1 JULY TO 30 JUNE

Details of New Costs	Date	Cost
_____	_____	\$ _____
_____	_____	\$ _____

Rental Property Information

Please upload or post to us the purchase settlement statement and other purchase costs. E.g. stamp duty, legal fees, renovation or initial repairs and any loan application fees and/or mortgage discharge expenses (if you haven't already).

1. If loan has been refinanced during the year please provide bank settlement letter and loan offer documents.
2. Please provide loan statements
3. Please provide supporting letter / document
4. Please provides supporting documents for repairs and maintenance

Please note that as of 1 July 2017 you are not be able to claim a deduction for your travel expenses to and from your investment property/properties.